

**OFFICE OF THE CLERK  
UNITED STATES BANKRUPTCY COURT  
DISTRICT OF NEW HAMPSHIRE**

GEORGE A. VANNAH  
CLERK

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December 1, 2004

To the Bankruptcy Community:

On April 1, 2002, the United States Bankruptcy Court for the District of New Hampshire implemented the CM/ECF system (Case Management/Electronic Case Filing). When we did so, we were the thirteenth bankruptcy court in the country to go "live" on CM/ECF.

To date, we have trained over 200 attorneys and 150 support staff members to use the system. A majority of these trained "users" access the system to file petitions and documents with the court. The petitions and documents filed electronically make up sixty to sixty-five percent of the court's business. We thank all of you who have moved forward with us and extend special thanks to those who filed electronically in our first days.

To continue to enhance the benefits of CM/ECF, the court is moving into the next phase of implementation. ***Effective April 1, 2005, electronic filing will be mandatory for all practitioners.***

To obtain the required electronic filing access, all filers must attend the court's CM/ECF training and request a login and password. In order to ensure compliance with the mandatory electronic filing deadline of April 1, 2005, you are strongly encouraged to complete training as early as possible. A schedule of training dates is attached and is also available on our web site at [www.nhb.uscourts.gov](http://www.nhb.uscourts.gov). Or, you may contact Dori Sommer at 603-222-2609 or Mary Jane Kittredge at 603-222-2610 to schedule your training session. To ensure your computer hardware and software are in compliance with CM/ECF, please review the attached document.

Currently, over half of the bankruptcy courts in the country are accepting electronic filings, with the rest working towards completing implementation. All of the bankruptcy courts in New England have adopted CM/ECF, and the United States District Court for the District of New Hampshire is also accepting electronic filings.

The benefits of CM/ECF for attorneys, their clients and the public include:

the ability to file petitions, pleadings and other papers electronically 24 hours a day, seven days a week;

24-hour availability to view case documents and dockets via the Internet;

automatic e-mail notice of case activity;

the ability to download and print documents directly from the court via PACER;

savings in time and expenses, i.e., mail/courier costs or trips to the Clerk's office;

concurrent access to case files by multiple parties;

no waiting in line and no unavailable files at the courthouse.

Thank you in advance for your cooperation. Your use of the CM/ECF system will allow us to move forward to a "totally electronic" record.

Sincerely,

/s/George A. Vannah  
George A. Vannah